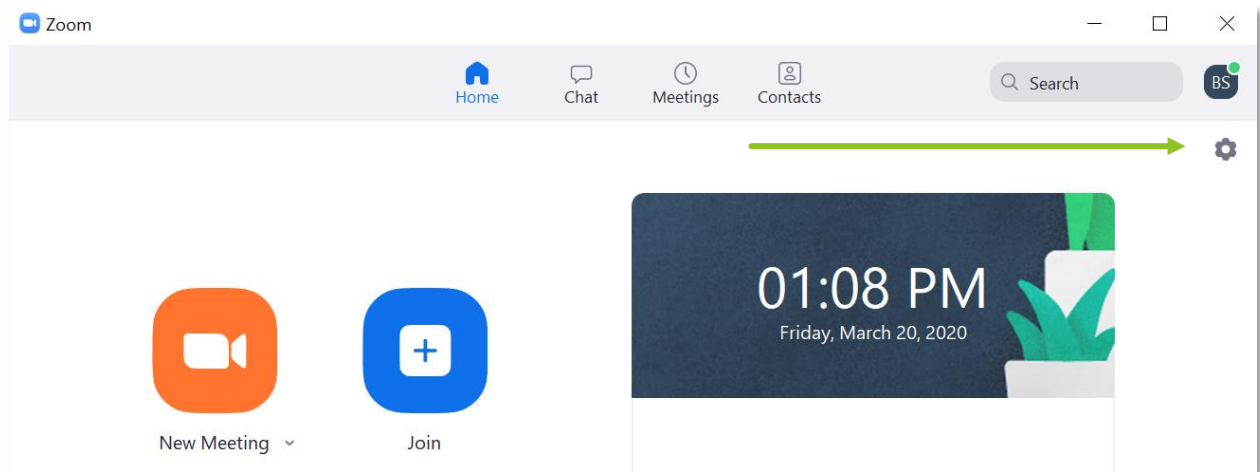


## Change Recording Space in Zoom

1. Go into Zoom. Open the **settings** box by clicking the **gear/cog** in the upper right-hand corner of the application.



2. Click on the **Recording** tab. At the top of this page, you will see the location where local recordings are saved. Select **change** to choose the folder in which Zoom recordings are saved.

