

April Colleague Maintenance: Problems solved and updates made

Emergency and Health Information changes:

- **Problem:** Disability information, which under HIPPA protection is only supposed to be accessible to certain authorized people, was combined with emergency information, which more people need to access.

Solution: The information has now been separated on forms so that the right people will always have access to the right information at the right time.

- Person Health Information (**PHIN**) form contains health and emergency information for students
- Employee Health Information (**EHIN**) form contains health and emergency information for employees
- **HDIS** form contains information about disabilities

Financial information changes:

- **Problem:** There were issues with Accounts Receivable and Cash Receipt processes
- **Solution:** You can now more effectively create and correct cash receipts in the Cash Receipt Entry form (**CREN**)

Time entry changes:

- **Update:** Web Time Entry can now be implemented and approved with fewer customizations, and quarterly reporting is more accurate.

Veteran and military student changes:

- **Update:** Colleague is now better at keeping track of and serving active military and veteran students and their spouses and dependents.